



## **INTRODUCTION TO THE IRVINGTON UFSD BOARD OF EDUCATION**

### **WELCOME TO THE BOARD MEETING**

The Irvington Board of Education welcomes you. School board meetings are meetings of the board of education that are required to take place in public; however, they are not actually meetings of the public. Rather, they are business meetings held to conduct board business. Thank you for taking the time to attend a Board meeting and participate in the educational affairs of our District.

### **AT THE MEETING**

The Board of Education, the official policy-making body of the Irvington Union Free School District, consists of seven members: residents elected at large by District voters to three-year, unpaid terms of office. The Board President, elected at an annual July organizational meeting, presides at all Board Meetings.

Regularly joining Board members are the Superintendent of Schools, the Assistant Superintendent for Business, the Assistant Superintendent of Instruction and Human Resources and the District Clerk. Others may be invited to sit with the Board while making a presentation, providing information or during a work session. Please take an agenda and any other materials to enable you to follow the evening's planned topics and business. Meeting agendas, presentations or other backup information may be accessed online by going to the District's website, [www.irvingtonschools.org](http://www.irvingtonschools.org), and clicking on the link to Boarddocs. <http://www.boarddocs.com/ny/iufsd/Board.nsf/Public>.

All official business is enacted in public session. However, an executive session may be held before, during, or after a public meeting to discuss matters involving personnel, litigation, negotiations, or other matters as allowed under state education law.

### **PUBLIC PARTICIPATION**

Each business meeting provides two opportunities when District residents may comment to the Board. The first, "Public Comments on Agenda Items" is the opportunity for public discussion of the agenda items planned for the day. The second period is one for general comments.

Board meetings will contain at least one opportunity for public comment on the meeting topic, at the discretion of the Board President.

If you plan to comment during the meeting:

- Please use the microphone, state your name and if you are a resident for the record
- Participants are asked to keep their comments to 3 minutes or less.
- Comment period will last no more than 30 minutes.
- All comments are to be directed to the BOE President.
- Comments and questions will be acknowledged, but will not be answered in session.

Correspond directly with the Board and Superintendent of Schools via mail addressed to the Board of Education, Irvington Union Free School District, 6 Dows Lane, Irvington, New York 10533 or by email at [Board@IrvingtonSchools.org](mailto:Board@IrvingtonSchools.org). Video recordings of the Board of Education meetings are available on YouTube at <https://goo.gl/YITPaK>.